



# Introducing the new Office

The new Office provides business-class productivity and collaboration for SME organisations. Enjoy virtually anywhere access to your familiar Office applications, with business-grade email, calendar, video conferencing and most up-to-date documents across nearly all your devices – from PCs to smartphones to tablets.

## What's new

Devices	Cloud	Social	Simplified IT
<p><b>The new Office works well across many devices.</b> With its modernised, clean and fluid user interface that works well with touch, mouse and keyboard, or pen, the new Office has new and improved ways for you to work more efficiently and naturally.</p>	<p><b>New subscription services.</b> The new Office is available as a cloud-based subscription service. As a subscriber, you automatically get future upgrades in addition to exciting cloud services including documents cloud storage via SkyDrive, allowing you to access your content across your tablet, PC and phone.</p>	<p><b>Stay connected to your contacts.</b> The new People Card aggregates information for your contacts – including Facebook and LinkedIn – to give you one unified view. You can quickly schedule a meeting, send an email, start an IM or voice and video chat, or host a multiparty HD video conference in a few clicks.</p>	<p><b>The common set of IT management tools.</b> The new Office simplifies IT. Whether you are a small business with limited IT resources or a larger company with an IT infrastructure, you can easily set up the new Office and have Microsoft handle the maintenance and security, but still have the control you want.*</p>

## Why upgrade to the new Office

If your company fits one of these four scenarios, then it's time to consider upgrading to the new Office.



**Old server.** Are you using an old server and you're worried about security and maintenance costs?

**Growing needs.** Is your company growing and looking for technology to help meet your business mobility and collaboration needs?

**Hosted mail.** Are you having trouble managing a number of disconnected web-based email accounts or software?

**Old Office.** Are you using outdated versions of Office such as Office 2003 and experiencing compatibility issues or concerns about end of support?

## Top reasons to buy Office

Anywhere access	Working together	Look professional	Best on Windows	End of support
Work from virtually anywhere with access to your latest documents and files using familiar Office applications, optimised for use across PCs, smartphones and tablets.	Work together, easily using your familiar Office applications with business email, shared calendar, document sharing and high-definition video conferencing.	Highly secure business email and external websites present your company's professional image to customers. New features in Excel and PowerPoint allow you to easily analyse your data and hold effective presentations.	The new Office works well across on many devices but it delivers a great experience on Windows 8. Office responds to touch as naturally as it does to keyboard and mouse.	Running Office 2003 and Windows XP after the end-of-support date (8 April 2014) may expose your company to security, compliance and compatibility risks due to a lack of ongoing updates.



# Experience the new Office today

## Power of Choice

Whether you are a small organisation with limited IT resources or a large organisation with advanced IT needs, the new Office has solutions optimised for business size and IT needs. The new Office delivers the best value to companies through Office 365 cloud subscription services, which gives you access to the familiar Office desktop applications as well as business-grade email, shared calendar and video conferencing. Office is available through traditional Office on premises as well. Choose the version of Office that best fits your organisation's size and needs.

	<b>Office 365 Business</b>	<b>Office 365 Enterprise</b>
	<b>Optimised for:</b>	<b>1-300 users</b> Internal or partner-supported IT
	<b>Office Standard 2013 Plus Publisher</b>	<b>Office Professional Plus 2013</b>

<p><b>Office Desktop Applications</b></p> <p>Latest version of Office suite as a subscription          Per user licensing across 5 PC/Mac and 5 mobile devices          Roaming documents, applications and settings          Office on demand to stream the full Office to a PC</p>		<p><b>Exchange Online</b></p> <p>Hosted business class email and shared calendar          50 GB of storage space per user          Use your own domain name to send emails          Premium spam and malware protection</p>
<p><b>SharePoint Online</b></p> <p>Document sharing and management in the cloud          Internal and external sites for working together on projects          Online and offline access to your documents          Build your company public website with easy-to-use templates</p>		<p><b>Lync Online</b></p> <p>Multi-party HD video conferencing          Real-time note taking and document sharing          Instant messaging and presence across firewalls          Skype federation with presence, IM and voice</p>

## Why choose Office 365 over the competition?

### WHAT WE DO:

- We provide a familiar, consistent user experience across PC, tablet, phone and browser that virtually eliminates the learning curve.
- We provide an integrated, easy-to-use solution that allows you to access documents online and offline, share calendars, instant message and make PC-to-PC calls — allowing you to get work done virtually anytime, anywhere.

### WHAT WE DON'T DO:

- We don't scan Office 365 customers' email for ad targeting. There is no ad-supported version of Office 365.
- We don't require you to use a number of individual solutions to meet your business needs.

## What people are saying about Office 365

*"The new Office is the best Office... beautiful, modern software, radically different from anything it's done before."*

– Gizmodo  
 (Office 365 reviewer)

*"We tried to use Google Docs, but it didn't work reliably and often skewed the formatting."*

– NaturallyMe  
 (Office 365 Small Business customer)

*"When you look at the capabilities, the price per user, and the opportunity costs of supporting on-premises servers internally, we are confident Office 365 is the right decision for our business."*

– Patagonia  
 (Office 365 Medium-Sized Enterprise customer)

Visit [www.imprezacloud.co.uk](http://www.imprezacloud.co.uk) to learn more about how you can experience the new Office today.